

**FILLMORE CENTRAL SCHOOL DISTRICT**  
**PO Box 177, 104 West Main St.**  
**Fillmore, NY 14735**

**BOARD MEETING MINUTES**

**Thursday, May 15, 2014 @ 7 PM**  
**Conference Room – C117**

<b>FUTURE MEETINGS</b>	
<b>June 19, 2014</b>	<b>Board Meeting – 7 pm</b>

Meeting called to order at 7:02 pm by Board President Parmenter.

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS PRESENT:**

Tom Parmenter, President	X	_____
Marcus Dean, Vice-President	X	_____
Paul Cronk, District Clerk	X	_____
Faith Roeske	_____	_____
Sara Hatch	X	_____

**ADMINISTRATION PRESENT:**

Ravo Root, Superintendent	X	_____
Mike Dodge, High School Principal	X	_____
Wendy Butler, PreK – 4 Principal/Curriculum Director	X	_____
Thomas Ricketts, Business Manager	X	_____
William Kelley, Guidance Counselor	_____	_____

**1. PRELIMINARY MATTERS/PUBLIC COMMENT - NONE**

**2. PROGRAMS/PRESENTATIONS**

Mr. Dodge introduced FCS Valedictorian, Ella Hotchkiss and Salutatorian, Haley Vosburg. Both spoke briefly about memories they have of FCS and their plans for the next few years. Ella will graduate with an average of 99.43 and plans to attend Houghton College and major in Education. Haley graduates with an average of 97.61 and plans to attend Alfred State College to pursue a career in Nursing. Congratulations to both girls for their outstanding achievements.

**3. DISCUSSION/WORK SESSION**

**3.1 Administrators' Reports**

**5-12 Principal, Mike Dodge**

- Mr. Dodge reported on several spring music assemblies and concerts that have happened recently with a few more scheduled in the next week or two.
- The spring sports awards assembly celebrated student success in tennis, track, baseball, softball and golf.
- May 9 was the Jr./Sr. Prom held at the Whitestar in Yorkshire, NY.
- The Senior trip to New York City, Washington, DC and Baltimore was completed with no discipline issues. The trip ended early due to illness.
- Upcoming events include grades 9-12 High School Honors assembly scheduled for May 20, High School field day and Senior Skip.

**Pre K – 4 Principal Wendy Butler**

- Mrs. Butler was excited to show the Board an electronic sign that BOCES is letting her try out in her office. The TV sized sign scrolls school news, pictures and highlights special events. There discussion on the possibility of having one installed in the main foyer to welcome students, parents and guests and provide pertinent information.
- The grade school play "Winnie the Pooh Kids" will be performed May 16 at 7:00 pm in the school auditorium. All are invited to attend this free event.
- Results from the Community Technology Survey were reviewed with discussion on how internet access and technology at home impacts education in school. Discussion on 1:1 student to computer/iPad could be financed and if it would be beneficial to all students.
- To date, 111 students have been selected as Soaring Eagles. This is 1/3 of all grade school students.

- 3<sup>rd</sup> grade students approached Mrs. Butler asking her to consider letting them proceed with a project that would provide a fresh water well in the village of a third world country that does not have a clean, safe source of water. This is in response to their writing project that is focused on water. They also wondered if partnering with a neighboring school or schools was possible as this would increase their efforts. While this type of project will take some time, student perseverance can make drilling a well a reality.
- All Pre K-4 observations/assessments have been completed.

3.2 Work Session

- Agenda for the Board Retreat, scheduled for May 27, was reviewed.
- A first reading on policy that addresses Social Media use by school personal was reviewed with some possible changes and additions highlighted. A final revised version will be presented at the next regular meeting with a resolution to approve.
- Pay rates for substitute teaching staff was reviewed. It was suggested to increase pay for a certified teacher from \$72 to \$80 per day and to increase pay for non-certified substitutes from \$60 to \$65 per day. Suggestions were based on a report indicating sub pay for schools throughout our county and a few others outside the county, but relatively close.

3.3 Superintendent’s Report

- Mr. Root announced that seven seniors received National Honor Society Scholarships.
- Fillmore competes for the National Academic Championship in Washington D.C. May 29-June 1. They will take to opportunity to tour Washington, DC and visit several of the Smithsonian museums. The semi-final matches leading up to the championship will be aired on WGRZ channel 2 from Buffalo on May 17 and 24.
- Spring sports are entering the final weeks with both the Varsity Baseball and Softball team earning a spot in sectional play. Golfer Zach Chaddock also earned a spot in sectional play. Track is winding down and the Varsity Tennis team has two athletes that advance to sectional play.
- Possibilities to expand the current parking lot out front are possible, but would be expensive. Outside of property purchase, costs to raze the existing structure could exceed \$18,000, depending on the presence of any asbestos. There was consensus to not pursue this.
- FCS is taking a “wait and see” approach in regards to NYS funding related to Pre-K.
- Public information meetings on the proposed Capital Project led by Mr. Root and Business Manager Tom Ricketts have gone well. Many local fire departments, church groups and community organizations have been contacted and given information regarding the Capitol Project.

**4. EXECUTIVE SESSION**

4.1 Motion Hatch, second Dean for the board to enter into Executive Session at 8:06 pm to discuss confidential personnel matters

4 Aye 0 Nay 1 Absent (Roeske) Motion Carried

4.2 Motion Dean, second Hatch for the board to move out of Executive Session at 9:03 pm and regular meeting resumed.

4 Aye 0 Nay 1 Absent (Roeske) Motion Carried

**5. BUSINESS/FINANCE:**

5.1 Business Administrator’s Report

- Mr. Ricketts reported that the pre-audit meeting for the annual audit will be June 22 with the full audit in August. Auditor selection will be finalized in the June meeting.
- Unspent funds from the 2007 Capital Project are required to be transferred to the Debt Service Reserve. These funds were kept in the Capital Fund until now for potential repairs to the stream bank project. Possible projects that these funds could be used for include:
  1. roof repair
  2. tree removal
  3. iPad carts
  4. new floor scrubber
  5. class room tables and chairs
  6. replacement mower/broom

Total for these projects would be approximately \$100,540. Using these unspent funds in this manner reduces stress on future budgets and makes more fund balance available in the future. No Board action is necessary to expend these funds.

5.2 Motion Cronk, second Hatch to approve the Treasurer’s Reports for the months of April and to grant the authority to pay the necessary May bills with the Treasurer’s Report to be presented at the June Board of Education meeting.

4 Aye 0 Nay 1 Absent (Roeske) Motion Carried

**6. OTHER ITEMS:**

The next regular meeting is scheduled for June 19, 2014.

**7. CONSENT VOTE:**

Motion Hatch, second Dean to approve the minutes of the Board of Education meetings held on April 17, 2014 and the April 22, 2014.

4 Aye 0 Nay 1 Absent (Roeske) Motion Carried

**8. APPROVAL OF ADDENDUM - NONE**

**9. OLD BUSINESS - NONE**

**10. NEW BUSINESS**

10.1 Motion Dean, second Hatch to approve the following Cooperative Purchasing Annual Resolution:

**WHEREAS**, it is the plan of a number of public school districts in Cattaraugus/Allegany County, New York, to bid jointly for **various supplies, commodities, and/or services in the 2014-2015 fiscal year.**

**WHEREAS**, The Fillmore Central School District is desirous of participating with other school districts in Cattaraugus/Allegany County in the joint bidding of all or some of the supplies, commodities, and/or services as mentioned above, as authorized by General Municipal Law, Section 119-0, and as determined by district need, and

**WHEREAS**, The Board of Cooperative Educational Services and Boards of Education wish to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting of the results to the Board of Cooperative Educational Services and Boards of Education and making recommendations thereon; therefore,

**BE IT RESOLVED**, That the Fillmore Central School Board of Education hereby appoints the Cattaraugus/Allegany Board of Cooperative Educational Services to represent it in all matters related above, and,

**BE IT FURTHER RESOLVED**, That the Fillmore Central School Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned supplies, commodities, and/or services, and,

**BE IT FURTHER RESOLVED**, That the Fillmore Central School Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and,

**BE IT FURTHER RESOLVED**, That the Fillmore Central School Board of Education agrees (1) to abide by the majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s) it will conduct all negotiations with the successful bidder(s).

4 Aye 0 Nay 1 Absent (Roeske) Motion Carried

10.2 Motion Dean, second Cronk to approve the following Resolution:

**RESOLVED** that the Board of Education of the **Fillmore Central School District** hereby agrees to enter into the attached contract with the Erie 1 BOCES for a three year period commencing on May 14, 2014 to authorize the Western New York Regional Information Center to furnish certain computer services to the District pursuant to Education Law 1950 (4) (JJ) for an amount not to exceed \$73,486.80 and authorizes thirty six (36) monthly payments to be made to Erie 1 BOCES in the amount not to exceed \$2,041.30.

Be it further RESOLVED, that the Board of Education of the **Fillmore Central School District** hereby authorizes the Board President or the District Clerk to execute the contract on behalf of the District.

4 Aye 0 Nay 1 Absent (Roeske) Motion Carried

10.3 Motion Hatch, second Dean to approve a request from the Town of Hume for the use of a school bus and driver on Tuesdays and Thursdays from 8:45 to 11:30 am, July 8th to August 7th, for the purpose of transporting summer recreation participants to Houghton College for swimming lessons.

4 Aye 0 Nay 1 Absent (Roeske) Motion Carried

**11. PERSONNEL**

11.1 Motion Hatch, second Cronk to approve the following Coaching/Advisor Appointments for 2014-2015 – Coaches are appointed to their position pending full completion of all NYS Coaching Certification Requirements.

Activity	Boys or Girls	Level	Notes
ATHLETIC DIRECTOR	BOYS/GIRLS	ALL	Jon Beardsley
BASEBALL	BOYS	VARSETY	William Nolan
BASEBALL	BOYS	J. VARSITY	William Hunter
BASKETBALL	BOYS	VARSETY	Brandon Carter
BASKETBALL	BOYS	J. VARSITY	Matt Beardsley
BASKETBALL	BOYS	MODIFIED	Jake Hillman
BASKETBALL	GIRLS	TIMER	Leon Mast
BASKETBALL	BOYS	TIMER	Leon Mast
BASKETBALL	GIRLS	SHOT CLOCK	Heather Moore
BASKETBALL	GIRLS	SCOREKEEPER	JoAnne Moore
BASKETBALL	BOYS	SCOREKEEPER	William Nolan
BASKETBALL	GIRLS	VARSETY	Tom Parks
BASKETBALL	GIRLS	MODIFIED	Casandra Mills
CHEERLEADING	GIRLS	VARSETY	Kerry Hatch
GOLF	BOYS/GIRLS	VARSETY	Tom Parks
SOCCER	BOYS	VARSETY	James Mullen
SOCCER	BOYS	J. VARSITY	Mike Witkowski
SOCCER	GIRLS	TIMER/SCBK	Tom Parks
SOCCER	BOYS	MODIFIED	Nate Tucker
SOCCER	GIRLS	MODIFIED	Casandra Mills
SOCCER	GIRLS	VARSETY	Jon Beardsley
SOCCER	GIRLS	J. VARSITY	Jeff Fuller
SOFTBALL	GIRLS	VARSETY	Jon Beardsley
SOFTBALL	GIRLS	J. VARSITY	Casandra Mills
SOFTBALL	GIRLS	MODIFIED	Matt Beardsley & Jeff Fuller (Share)
TENNIS	BOYS	VARSETY	Andrew Oden
TENNIS	GIRLS	VARSETY	William Nolan
TRACK	BOYS/GIRLS	VARSETY	Kari Mancuso
TRACK	BOYS/GIRLS	ASSISTANT	Bill Worthington
TRACK	MODIFIED		Nate Tucker
VOLLEYBALL	BOYS	VARSETY	April Coloney (Prutsmen)
VOLLEYBALL	GIRLS	SC BK KEEPER	Rose Fleming & Deb Woltag (Share)
VOLLEYBALL	BOYS	SC BK KEEPER	Rose Fleming & Deb Woltag (Share)
VOLLEYBALL	GIRLS	SC BD OPRTR	Lisa Kazmark
VOLLEYBALL	BOYS	SC BD OPRTR	Lisa Kazmark
VOLLEYBALL	GIRLS	VARSETY	April Coloney (Prutsmen)
WRESTLING	BOYS	VARSETY	Mike Witkowski
ART CLUB	BOYS/GIRLS	ADVISOR	Jodi Brown & Miranda Earley (Share)
ARTS FESTIVAL	BOYS/GIRLS	ADVISOR 1	Jodi Brown
ARTS FESTIVAL	BOYS/GIRLS	ADVISOR 2	Miranda Earley
DESSERT THTR	BOYS/GIRLS	DIRECTOR	Adrene Reding
DRAMA HS	BOYS/GIRLS	DIRECTOR	James Mullen
DRAMA HS	BOYS/GIRLS	ASSISTANT	Adrene Reding
DRAMA MS	BOYS/GIRLS	DIRECTOR	Wendy Clark
DRAMA MS	BOYS/GIRLS	ASSISTANT	Jodi Brown

DRAMA ELEM	BOYS/GIRLS	DIRECTOR	Shannon Reed
DRAMA ELEM	BOYS/GIRLS	ASSISTANT	Eileen Anderson
EAGLES WINGS	BOYS/GIRLS	ADVISOR	Jen Austin/Kathy Rookey
EXTRA CURR	BOYS/GIRLS	INVENTORY	Kari Mancuso
FFA	BOYS/GIRLS	ADVISOR	Than Mehlenbacher
LEGO LEAGUE	BOYS/GIRLS	ADVISOR	Melissa Cahill & Jen Wolfer (Share)
MUSIC	BOYS/GIRLS	DIRECTOR	Adrene Reding
NAT HON SOC	BOYS/GIRLS	ADVISOR	William Kelley
ODYSSEY MIND	BOYS/GIRLS	ADVISOR	William Hunter
PAGE TURNERS	BOYS/GIRLS	ADVISOR	Jen Austin/Kathy Rookey
PLAQUE COOD	BOYS/GIRLS	ADVISOR	Kari Mancuso
ROBOTICS	BOYS/GIRLS	ADVISOR	Melissa Cahill & Jen Wolfer (Share)
SADD	BOYS/GIRLS	ADVISOR	Kathy Rookey
SCHLSTC CHLNG	BOYS/GIRLS	ADVISOR	Deb Woltag
SENIOR CLASS	BOYS/GIRLS	ADVISOR 1	Brendan Heaney
SENIOR CLASS	BOYS/GIRLS	ADVISOR 2	Micah Rust
SOUND & LIGHTING	BASE	ADVISOR	Bill Hunter
SOUND & LIGHTING	ELEM PLAY		Bill Hunter
SOUND & LIGHTING	MS PLAY		Bill Hunter
SOUND & LIGHTING	HS PLAY		Bill Hunter
SOUND & LIGHTING	DESSERT TH.		Bill Hunter
SPACE	BOYS/GIRLS	ADVISOR	Mechele Palmiter/Kathy Rookey/Sarah Ferdinand
STUDENT COUN	BOYS/GIRLS	MIDDLE SCH	Jen Austin
WEBMASTER			Bill Brown
YEARBOOK	BOYS/GIRLS	ADVISOR	Adrene Reding
YEARBOOK	BOYS/GIRLS	ASSISTANT	Adrene Reding
YEARBOOK	BOYS/GIRLS	PHOTOGRAPHER	Adrene Reding
WEIGHTROOM			Nate Tucker

4 Aye 0 Nay 1 Absent (Roeske) Motion Carried

11.2 Motion Dean, second Hatch to approve Gerald Brown for permanent status in the position of Head Custodian following his completion of all civil service requirements. Gerald’s probationary period will end on March 19, 2015.

4 Aye 0 Nay 1 Absent (Roeske) Motion Carried

11.3 Motion Cronk, second Dean to approve the following Substitute Teacher Appointments:

NAME	DEGREE	CERTIFICATION	GRADE LEVEL	SUBJECTS
Sara Lewis	Masters	Spanish Linguistics	7-12	Any
Susan Mawn		Non-Certified	Any	Any

Individuals listed are fingerprinted and have full clearance for employment.

4 Aye 0 Nay 1 Absent (Roeske) Motion Carried

11.4 Motion Hatch, second Dean to approve the following Non-Instruction Appointment:

NAME	POSITION	EFFECTIVE DATE
Lacie Lavallee	Teacher’s Aide	8/15/14

4 Aye 0 Nay 1 Absent (Roeske) Motion Carried

11.5 Motion Dean, second Hatch to approve the following Non-Instructional Substitute Appointments:

NAME	POSITION	EFFECTIVE DATE
Lydia Beardsley	Teacher's Aide	5/15/14
Lacie Lavallee	Teacher's Aide	5/15/14
Sara Lewis	Teacher's Aide	5/15/14
Karime Morley	Teacher's Aide	5/15/14
Lisa Nary	Teacher's Aide	5/15/14
Ciarrah Wolfer	Teacher's Aide	5/15/14

4 Aye 0 Nay 1 Absent (Roeske) Motion Carried

11.6 Motion Hatch, second Cronk to retroactively approve the following Leave of Absence:

EMPLOYEE	POSITION	DATE SUBMITTED	DATE EFFECTIVE	COMMENTS
Jacquelyn Abbott	Food Service Helper	4/24/14	3/25/14 – 6/15/14	Unpaid leave of absence is approved, retroactive to 3/25/14.

4 Aye 0 Nay 1 Absent (Roeske) Motion Carried

11.7 Motion Hatch, second Dean to retroactively approve the following Leave of Absence:

EMPLOYEE	POSITION	DATE SUBMITTED	DATE EFFECTIVE	COMMENTS
Stacy Bentley	Teacher	5/14/14	5/7/14 – 5/19/14	Leave of absence, paid until .5 of May 14 <sup>th</sup> . From .5 of May 14 <sup>th</sup> to May 16 <sup>th</sup> the leave of absence will be unpaid. Leave is approved retroactive to 5/7/14.

4 Aye 0 Nay 1 Absent (Roeske) Motion Carried

11.8 Motion Hatch, second Dean to approve the following Leave of Absence:

Jennifer Stroh	Cleaner	4/30/14	4/30/14-5/3/14	Leave of absence paid 4/30/14 unpaid 5/1 & 5/2/14. Leave is approved, retroactive to 4/30/14.
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4 Aye 0 Nay 1 Absent (Roeske) Motion Carried

**12. CSE/CPSE RECOMMENDATIONS**

12.1 Motion Hatch, second Cronk to approve the recommendations developed by the CSE/CPSE for special education programs and services from April 17, 2014 to May 14, 2014.

4 Aye 0 Nay 1 Absent (Roeske) Motion Carried

**13. EXECUTIVE SESSION - NONE**

**14. ADJOURNMENT**

Motion Hatch, second Dean that the Board adjourn the meeting at 9:45 pm.

4 Aye 0 Nay 1 Absent (Roeske) Motion Carried

**15. IMPORTANT DATES/INFORMATION**

- **Elementary Play at 7pm – May 16th**
- **Vote on budget, capital project, Board candidate, library budget, and purchase of buses – May 20 from 12-8pm at Fillmore School**
- **Honors Assembly Grades 9-12 at 8:45 am – May 20**
- **Field Day for Grades 7-12 – May 22<sup>nd</sup>**
- **Memorial Day Vacation May 23-26**
- **Fine Arts Festival from 6-8 pm on May 29<sup>th</sup>**
- **Dessert Theater – June 6<sup>th</sup> & 7<sup>th</sup>**